

# Project Management

## A New and Improved CDC Unified Process

The CDC Unified Process (UP) is excited to announce that on January 26, 2009 a newly enhanced and redesigned CDC UP website was released. This new website is the principal source for project teams to learn about the CDC UP, the tools it has to offer, and their application to successful project management.

guides, and other supporting materials and references to assist project managers and teams in successfully delivering CDC projects.

The CDC UP Project Management Guide (PMG) has been expanded to provide guidance and advice to CDC project managers, and teams throughout the entire life cycle of a project in the form of a step-by-step best practice approach to managing projects within CDC.

The PMG has also been dramatically upgraded to include all phases and deliverables associated with successful implementation of the HHS EPLC Framework. The PMG also incorporates CDC specific policies, standards, processes, and practices.

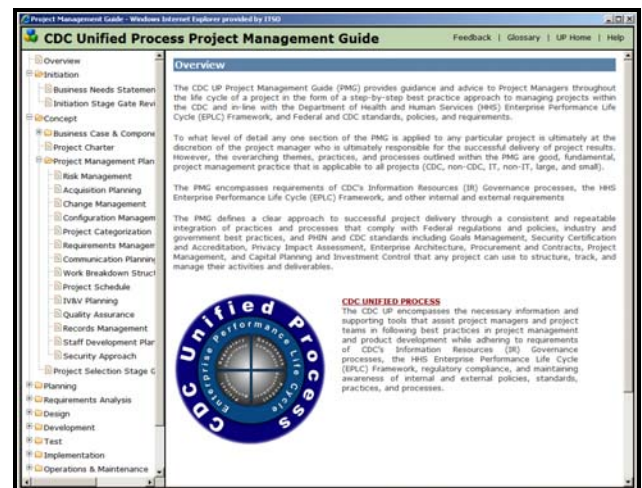
The PMG includes a newly redesigned interface and content that has been greatly expanded to include the background, overview, best practices, and practice activities necessary to support project managers and teams in executing best practice project management at CDC.



The new CDC UP website structure, functionality, and presentation of content are a result of a detailed analysis of historical website traffic and usage. The site is designed to provide efficiency of function in an effort to best communicate with, and accommodate, all of its users.

Content is displayed and organized appropriately for the specific information being presented throughout each section of the CDC UP website. Newly added functionality allows for sorting much of this content by column header. Options include the ability to sort content by description, date, Project Management Institute (PMI) Knowledge Areas, and phases of the Department of Health and Human Services (HHS) Enterprise Performance Life Cycle (EPLC).

In addition to functionality upgrades, the new website also greatly expands CDC UP content offerings. New content includes many additions of practices guides, templates, checklists, process



For more information on the CDC Unified Process (UP) or any of its artifacts and tools, please visit the CDC UP website at <http://www.cdc.gov/cdcup/>.

## 2009 Project Management Summit – Recap

The first annual CDC Project Management (PM) Summit was held on Friday, February 6, 2009 at the Global Communications Center on CDC's Roybal Campus. The PM Summit was a full-day event that provided all CDC employees and contractors an opportunity to come together as a community, learn about, and discuss important topics related to project management at the CDC.



Approximately 250 CDC employees and contractors attended one or more of the 19 presentations spread across any of 6 sessions throughout the day. Presentations focused on information specifically related to the Department of Health and Human Services (HHS) Enterprise Performance Life Cycle (EPLC) Framework and covered topics such as:

- EPLC Deliverables
- Iterative Development
- Stage Gate Reviews
- Roles of Critical Partners
- Operational Analysis

The PM Summit opened with Jim Seligman, John Teeter, and Sandra McGill addressing a packed auditorium during the opening plenary. Attendance throughout the day's events was robust and comments received from those participating were excellent.

### Project Management Community of Practice

- *March 27* – Agile Development at CDC
- *April 24* – Integrating EA into your Project
- *May 15* – The C&A Process
- *June 19* – Program Management & PMOs
- *July 31* – Risk Management
- *August 28* – Managing Teams Across Generations
- *September 25* – More on Records Management
- *October 30* – Stage Gate Reviews – EPLC Lessons
- *December 4* – Authority, Power, & Influence



Les Lenert - CDC



John Teeter - HHS

In an effort to share the management knowledge communicated during the day of the PM Summit, and to increase the success of projects at CDC, the CDC Unified Process (UP) has made PM Summit presentations available for viewing and download at: <http://www2.cdc.gov/cdcup/pmsummit/>

For those who participated in the day's events, certificates of participation can be requested from the CDC UP. Certificates can be used as documentation of Professional Development Units (PDUs) earned for speaking and/or attending any of the day's events. They can be collected at any future Project Management Community of Practice (PMCoP) meeting or requested by emailing [cdcup@cdc.gov](mailto:cdcup@cdc.gov).

For more information about the 2009 Project Management Summit or any of its presentations, please visit <http://www2.cdc.gov/cdcup/pmsummit/>. For more information about the CDC PMCoP or any of its past or future meetings please visit <http://www2d.cdc.gov/cdcup/library/pmcoP/>. For more information on the CDC Unified Process or any of its artifacts and tools, please visit the CDC UP website at <http://www.cdc.gov/cdcup/>. ■

### Contact the CDC Unified Process Team

The *CDC Unified Process Project Management Newsletter* is authored by Daniel Vitek MBA, PMP and published by the National Center for Public Health Informatics.

For questions about the CDC UP, comments regarding this newsletter, suggestions for future newsletter topics, or to subscribe to the CDC UP Project Management Newsletter please contact the CDC UP Team at [cdcup@cdc.gov](mailto:cdcup@cdc.gov)

<http://www.cdc.gov/cdcup/>