



CHECKLIST

INDEPENDENT VERIFICATION & VALIDATION (IV&V)

Issue Date: <mm/dd/yyyy>
Revision Date: <mm/dd/yyyy>

Document Purpose

This checklist is a brief document listing the items to be noted, checked, remembered, and delivered when completing the accompanying template and/or project management practice.

Activities Checklist

	Has a preliminary assessment been performed identifying IV&V activity and reporting requirements appropriate for the project?
	Has a specific plan been developed to outline the IV&V effort?
	Has a budget been established for the IV&V effort?
	Has the appropriate governance body approved the IV&V Plan?
	Has an IV&V provider solicitation mechanism been developed (RFP, SOW)?
	Has a qualified IV&V provider been selected?
	Have specific IV&V acceptance criteria been established and agreed upon?
	Has the IV&V effort and approach been communicated to the project team?
	Has a method for measuring performance metrics been identified and agreed upon?
	Has the IV&V assessment(s) been performed?
	Have assessment reports been provided to project stakeholders?
	Have IV&V recommendations been evaluated, implemented, and incorporated into project activities?
	Are IV&V findings incorporated into the Lessons Learned repository?