CDC UNIFIED PROCESS CHECKLIST

TEST PLANNING CHECKLIST

Purpose

The purpose of this document is to provide a quick checklist for use by the project manager to ensure that all appropriate activities related to **Test Planning** have been addressed.

Activities Checklist

This section provides a checklist of activities to ensure proper preparation, use, and post completion review and continued use of the accompanying template.

Checklist
Has a test plan been created outlining the overall testing strategy?
Have all test items been identified and documented?
Have all test features/functions been identified and documented?
Have all test deliverables been identified and documented?
Has a test design specification document been created that outlines what needs to be tested?
Has test planning included Federal regulations and mandates?
Have test case specification documents been created for each item/function to be tested?
Have the appropriate tests been performed on all items/functions? • Compatibility tests? • Conformance tests? • Functional tests? • Load tests? • Performance tests? • Regression tests? • Stress tests? • System tests? • Unit tests? • User Acceptance tests?
Have test results/issues been documents within a testing log/report?
Have all test results been evaluated and validated against defined client requirements?
Have all test issues been resolved?
Have all tests been completed?